



Food and Agriculture Organization
of the United Nations



International Plant
Protection Convention



ICC

international
computing
centre

IPPC GeNS Application

Production Version

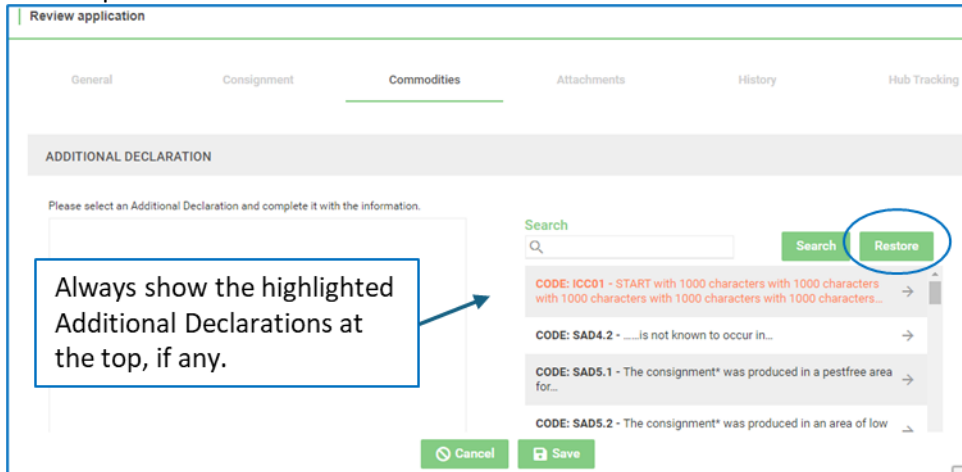
Release Notes

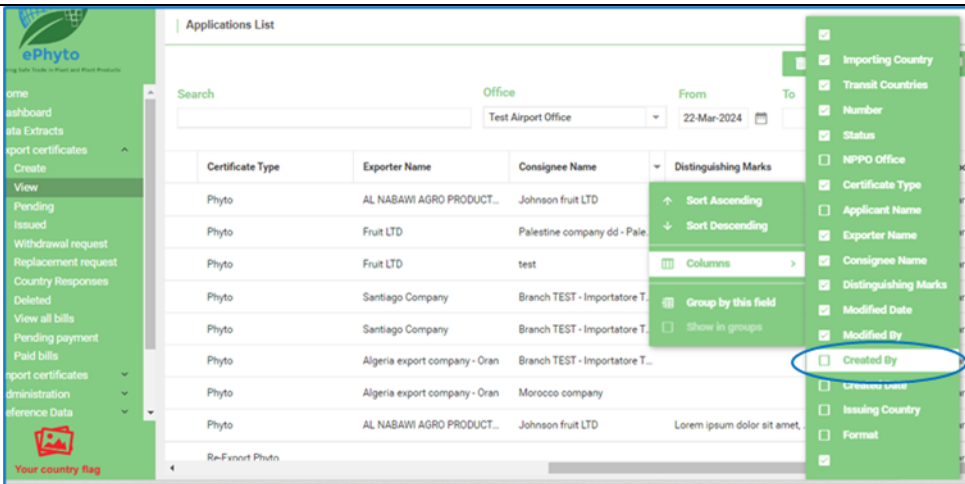
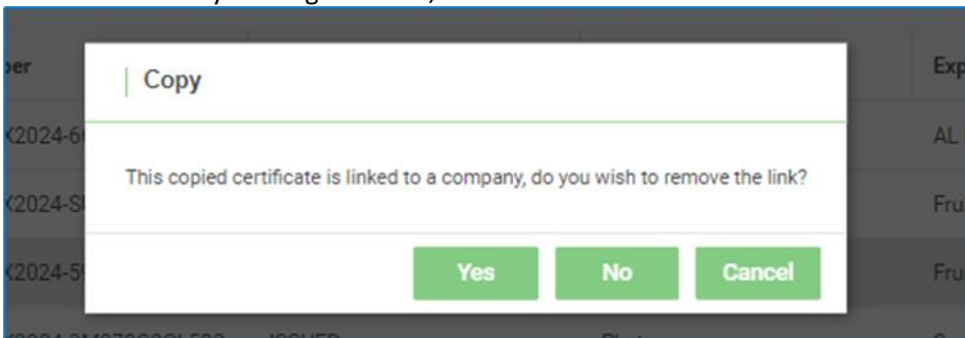
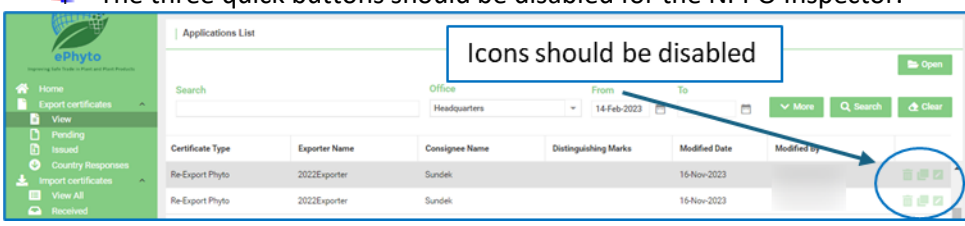
Release Version April 2024

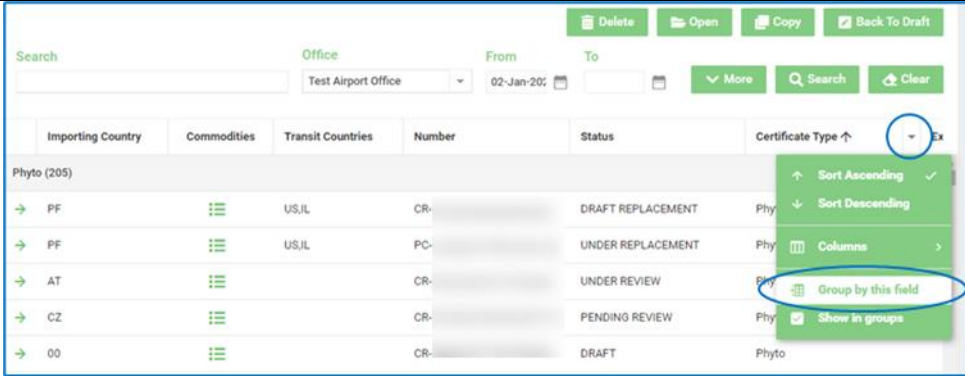
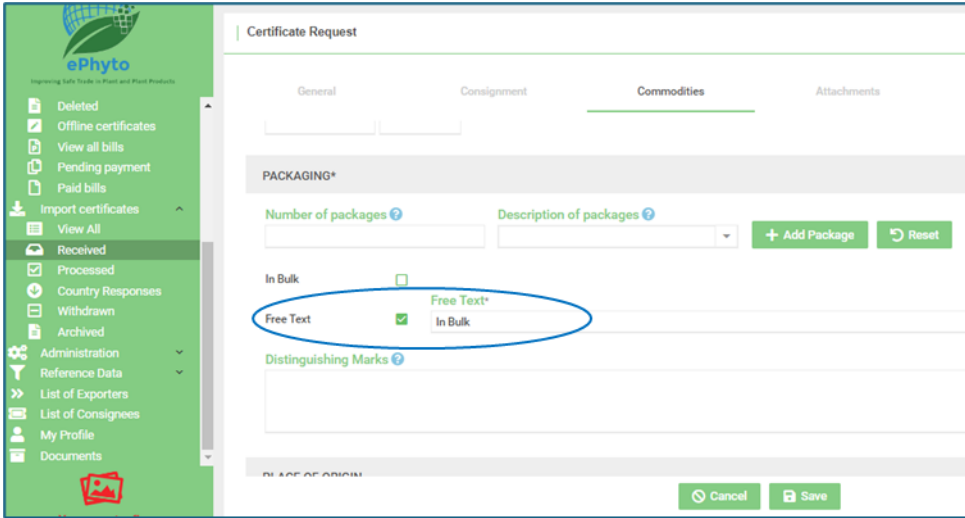
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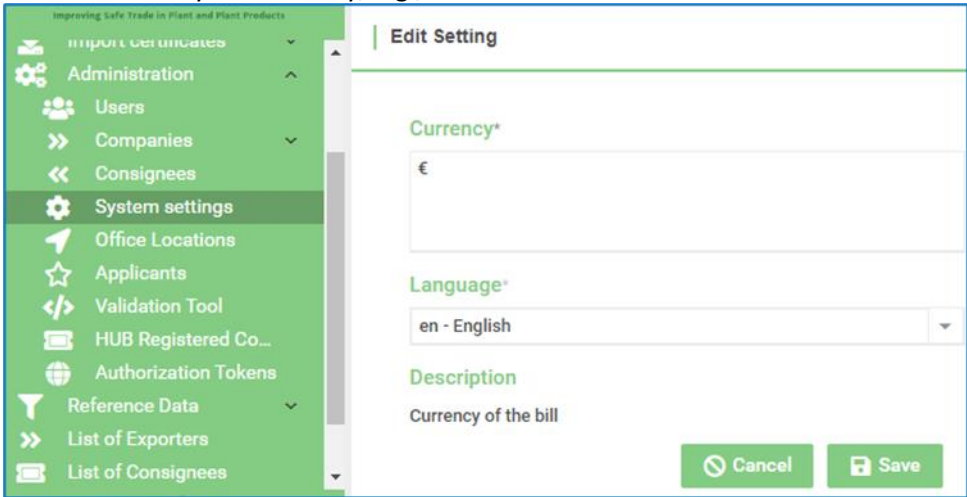
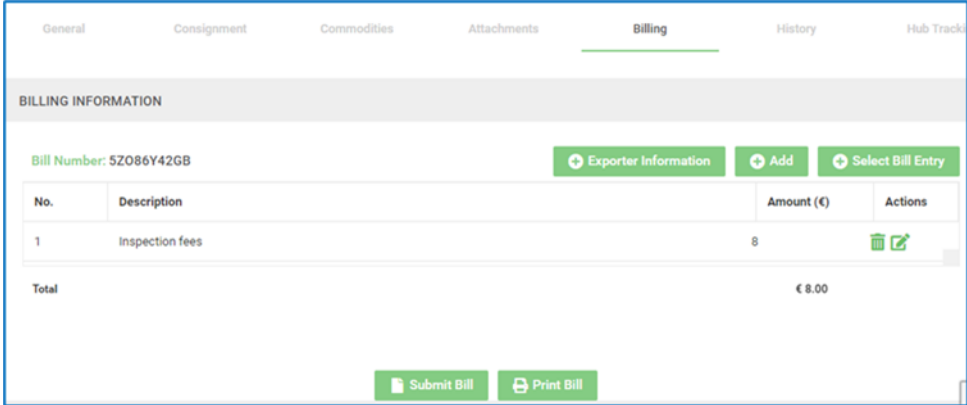
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1 Fixes

Reference	Description
IGN-2115	The "Restore" button should not remove the highlighted Additional Declarations. Steps: - As NPPO Admin go to Administration > Reference Data > Additional Declaration > Open an Additional Declaration and select an importing country (e.g. New Zealand) > Click "Save" - Log in as Company User or NPPO Assistant - Create a Certificate Request - Make sure the importing country is the same one above (e.g. New Zealand). - Add a commodity. - Scroll down to the Additional Declaration section. - Here you will see the Additional Declaration highlighted in orange at the top when the importing country is same as above (e.g., NZ) - Click "Restore" - You should still see the Additional Declaration at the top highlighted in orange. See pic. 
IGN-3099	Once the withdrawal request is submitted show the following message: <i>Your Withdrawal request has been sent</i>
IGN-2938	[USER FEEDBACK FIJI] The Company should not see PCs of other companies. When the NPPO Assistant copies a certificate created by a Company, ask if the link to the company must be kept. Steps: - Log in as NPPO Assistant and find a PC created by a Company in the following way: - Go to the View list. - Hover on the headers, click the arrow, then click "Columns" to add the column named "Created by". - Find the certificate created by a Company user. - Select the certificate and click the "Copy" button.

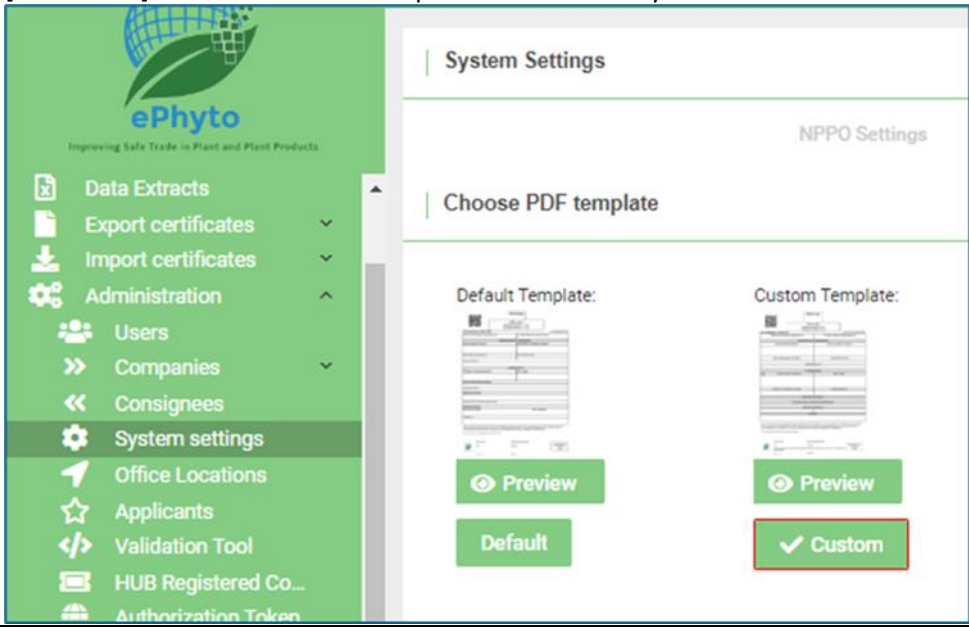
	 A pop-up message will ask you if you wish to remove the link with the Company the CR was copied from. For example, if the certificate n. 1 was created by ZZZ Company, the NPPO Assistant will be requested whether or not the new Certificate Request n. 2 needs to be linked to ZZZ Company. ○ By clicking “No”, CR n. 2 will be also displayed to ZZZ Company users. ○ By clicking “Yes”, CR n.2 will not be displayed to ZZZ Company users. ○ By clicking “Cancel”, no CR will be created. 
IGN-2500	The NPPO Inspector should not be able to click the quick buttons (“Delete”, “Copy” and “Back to draft”) unless its role is combined with the NPPO Assistant one. Steps: - Log in as NPPO Inspector - Click “Export certificates” > “View”. - Use the scroll bar to go right. - The three quick buttons should be disabled for the NPPO Inspector. 
IGN-2940	[SRI LANKA FEEDBACK] Inspection date on the PDF printout should not be converted.
IGN-2990	Enabling and disabling of configurations within the “System Settings” should be immediately reflected.
IGN-3016	[UGANDA USER FEEDBACK] Filters on “View” list should give results on a second search as well. Steps: - Go to the “View” list - Group certificate by anything (e.g. by Certificate type). You just need to move the mouse over the “Certificate type” column, click the arrow appearing next to the header and click “Group by this field”

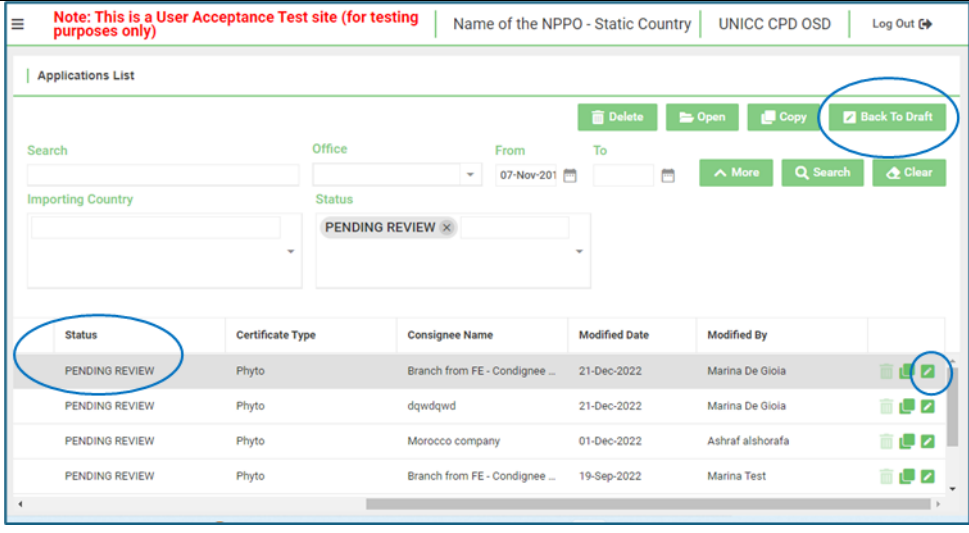
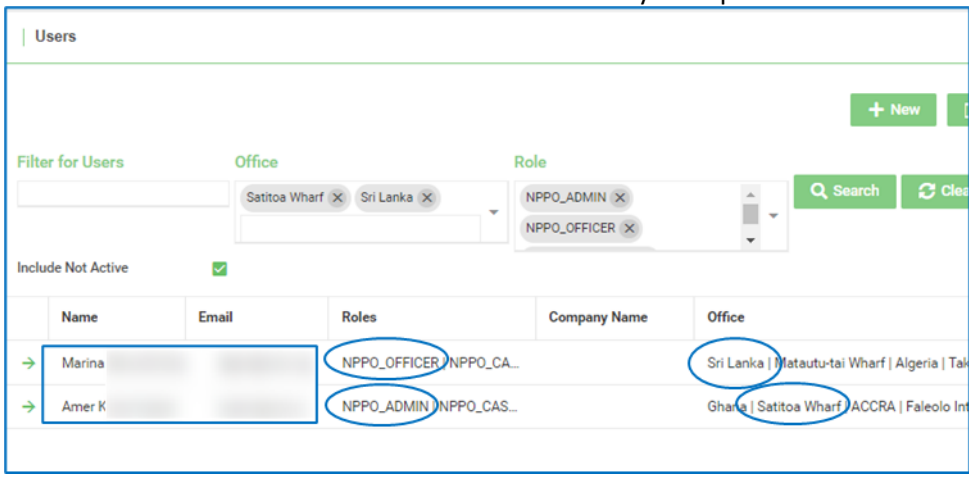
	 - Filter by date and click “Search” - The Certificates have been found correctly. - Now, change dates and click “Search” once again. - The list should still be filtered by “Group by”.
IGN-3021	The “Packaging” details should always appear when re-exporting a received ePhyto. Steps: - Issue an ePhyto to your own country or go to the “Received” subfolder within the “Import certificates”. - Select the received ePhyto and click the “Re-export” button at the top. - Once the new Certificate Request is displayed, check the “Packaging” info within the commodity line. - The details of the packaging should always be displayed within the newly created draft. 
IGN-3028	Re-export from a received ePhyto
IGN-3045	[ISRAEL USER FEEDBACK] Show the ePhytos you search for in the import side. Steps: - Imported certificates - Type a PC number in the “Search” bar and click “Search”. - Go to a different list, e.g. click “Issued” on the export side. - Go back to the “View all” within the import side. Show the list without keeping the previous search criteria.
IGN-3056	[JORDAN USER FEEDBACK] The GeNS should display the Currency according to the configuration. Steps: - Log in as NPPO Admin - Go to Administration > System Settings - Enable eBilling for certificates. - Then, click the “Bill Template” tab.

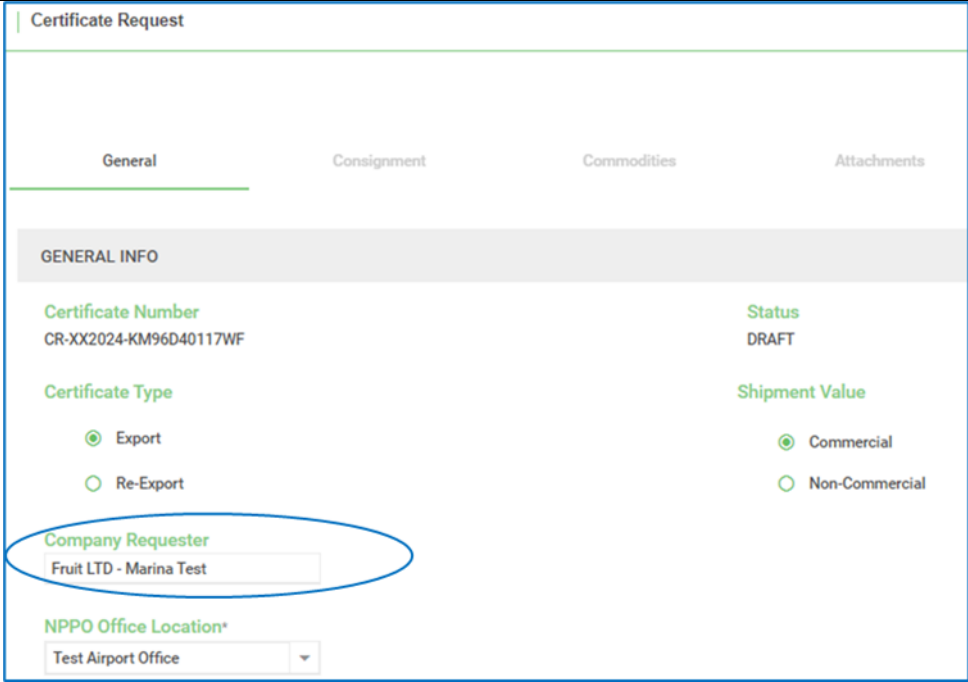
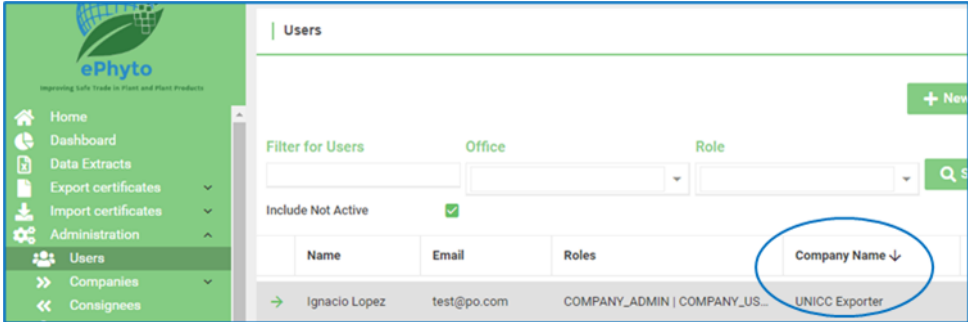
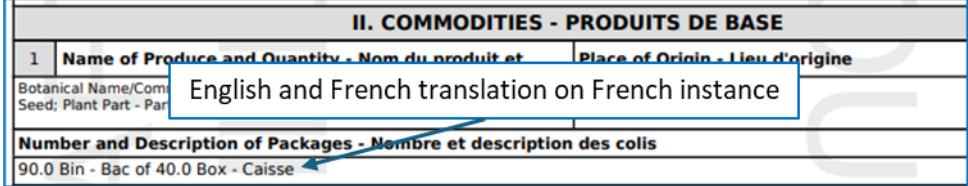
	 Choose your currency, e.g., set € for Euros.   Now, log in as NPPO Inspector and open a CR with PENDING REVIEW or UNDER REVIEW status. The “Billing” tab should display the total in Euro currency as well as the PDF once you click “Print bill”. 
IGN-3102	Replacement Date should be saved correctly.  Issue a PC (e.g. PC-LT002024-9ZP56ID8P936 issued on 3 Jan 2024)  Open it and click “Replacement”.  Click “Ok” to proceed.  type a Replacement reason.  Select a Date of replacement, e.g. 31 Jan 2024.  Click “Submit”.  Type any reason and click “Ok” to proceed.  Open the CR marked as “REPLACEMENT REQUEST”.  the Date of replacement should be the same, e.g. 31 Jan 2024.

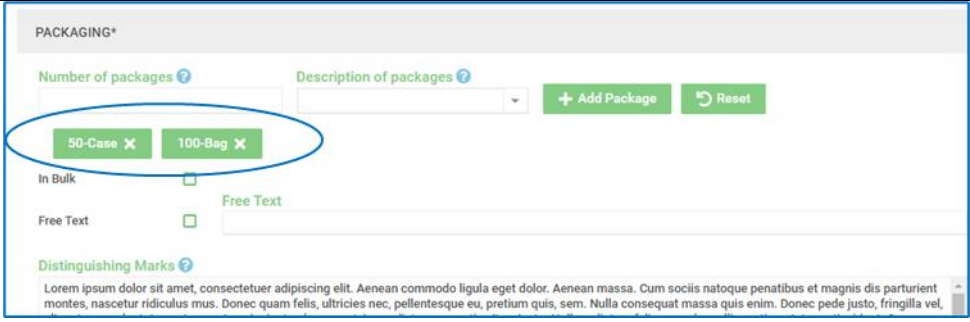
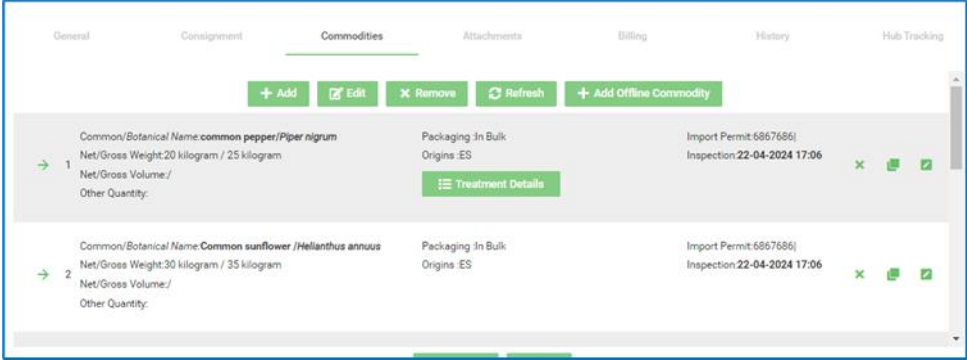
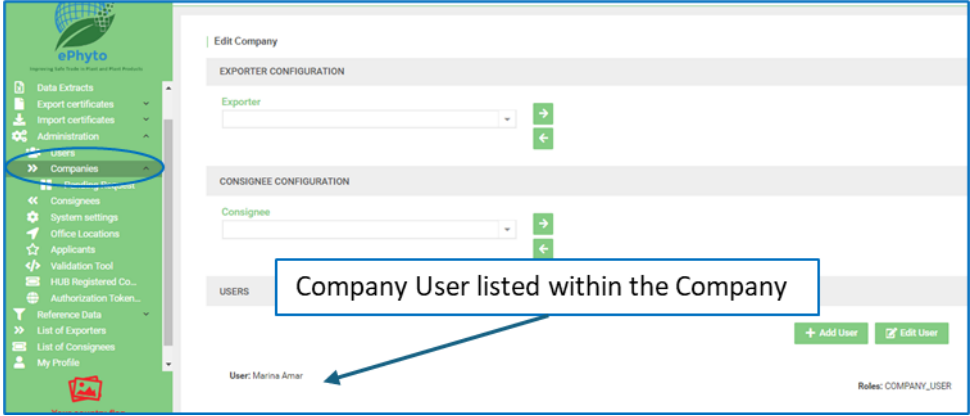
Review application			
		← Back	Print
General	Consignment	Commodities	Attachments
REPLACEMENT INFO			
Replacement reason			
shipment value to be changed to Commercial			
Date of replacement			
31-Jan-2024			

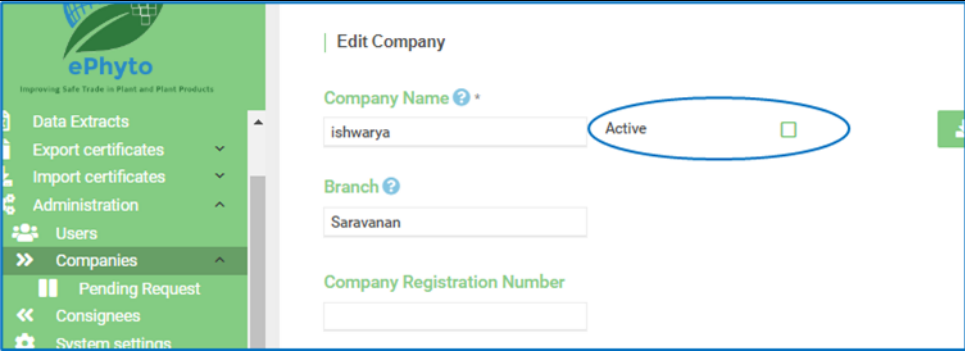
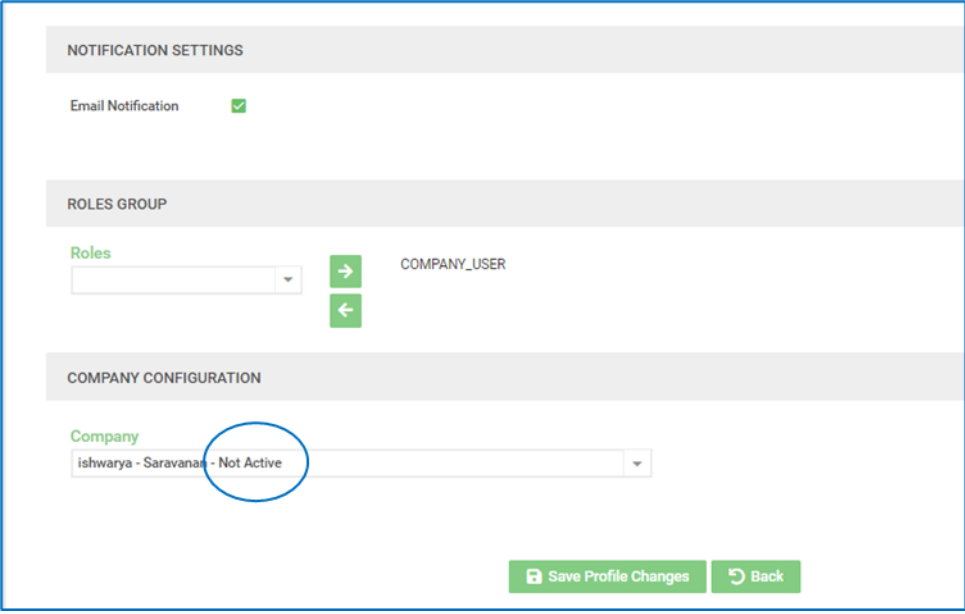
2 Enhancements

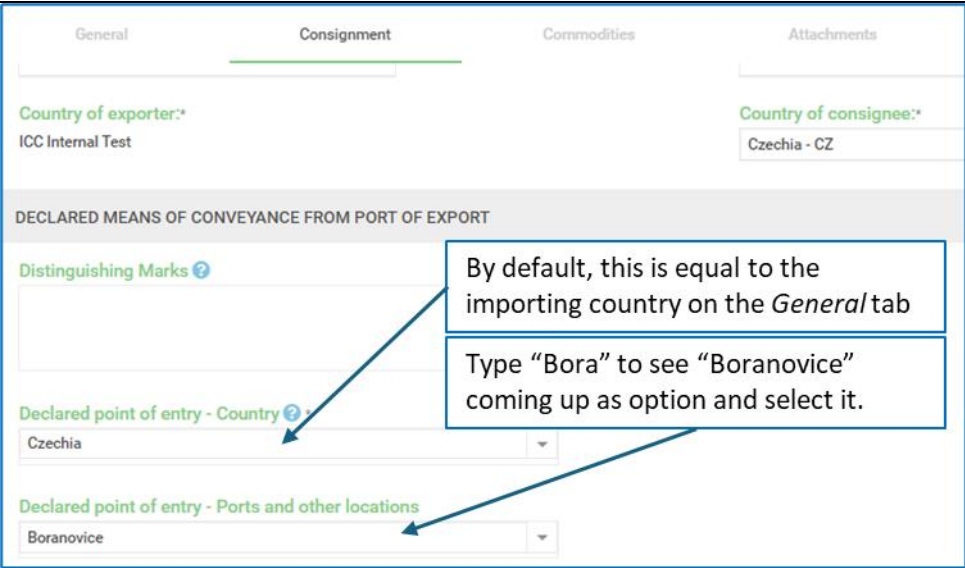
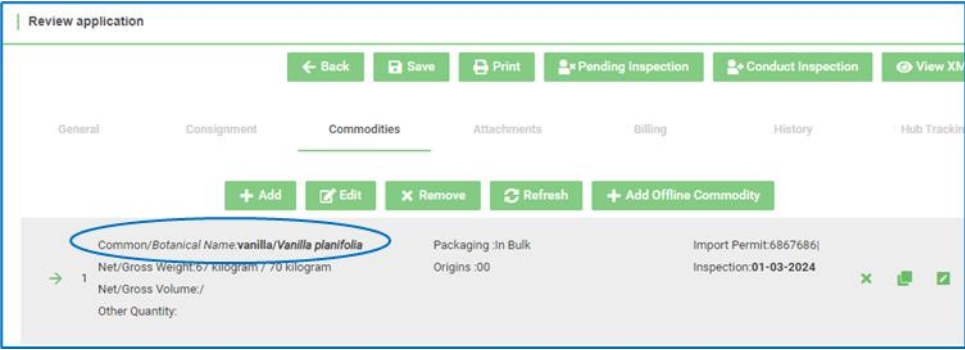
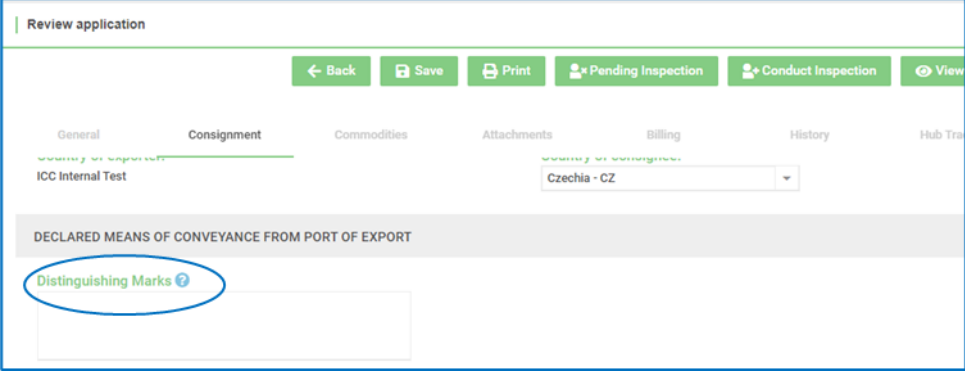
Reference	Description
IGN-1549	[TEMPLATE] The selected PDF template must be clearly visible to the NPPO Admin. 
IGN-1698	When a Company is not active, do not allow to edit users. - Log in as NPPO Admin - Go to Administration > Companies. - Pick a Company set on "Not Active". - Open it and select one of its users listed below. - When you click "Edit User", show a pop-up message: "Please enable the Company before adding or editing a user account"
IGN-1711	Rename the "Modify" button as "Back to Draft". This button is for the NPPO Assistant or Company User. It refers to certificates in "Pending Review" status which have been submitted by the NPPO Assistant or Company User. This amendment implies that the certificate will be converted to a Draft certificate and a resubmission will be required. Once a certificate status is listed as "Under Review", no further amendments of the NPPO Assistant or Company User are possible.

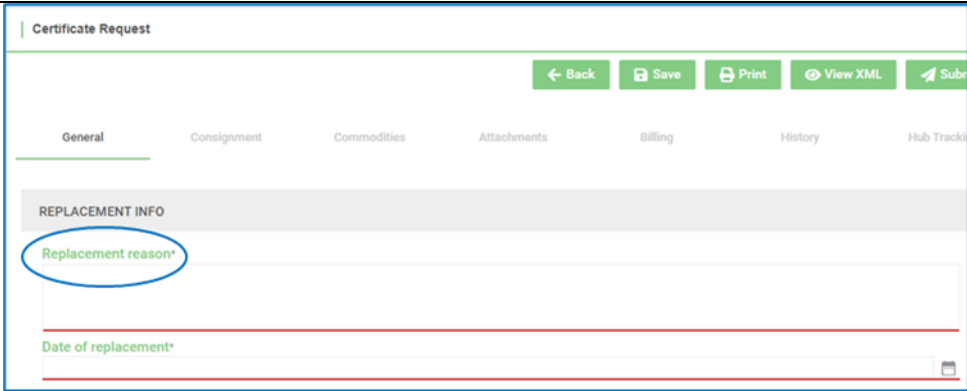
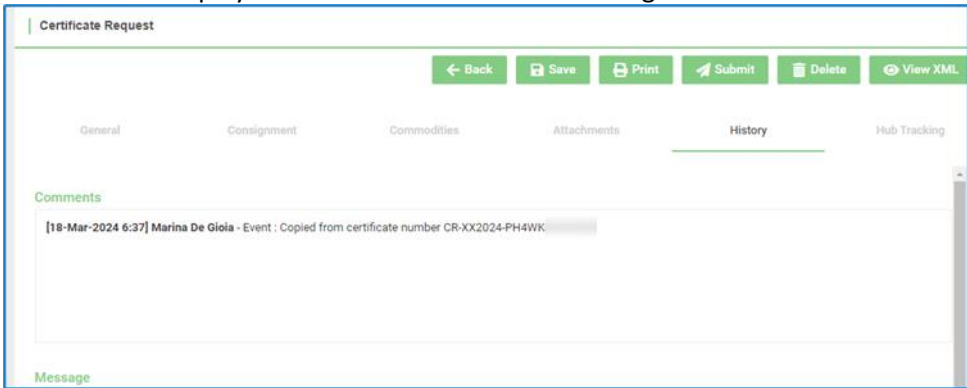
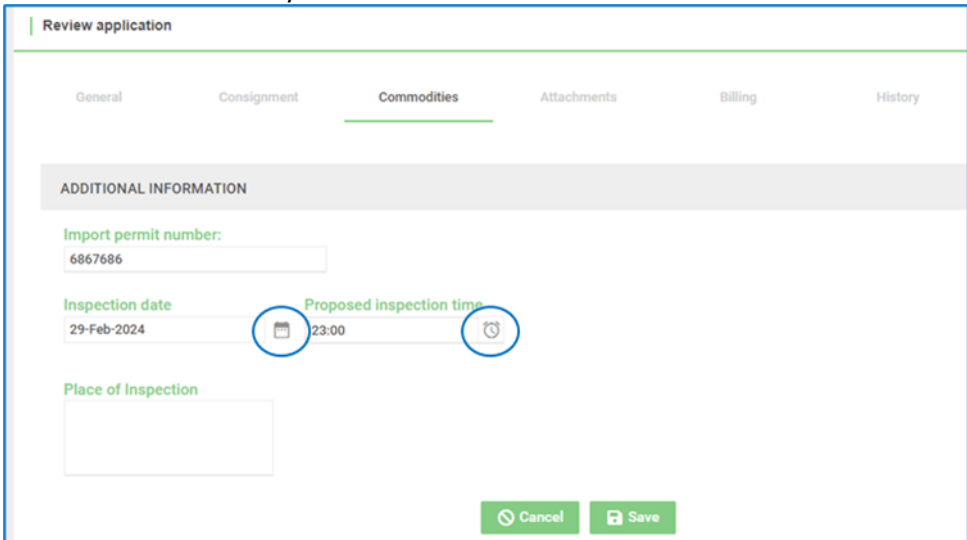
	
IGN-1745	The NPPO Admin must be able to filter the User list by multiple roles and NPPO Offices. 
IGN-1855	Enlarge the default size of the columns in Inspection view and List of Consignees.
IGN-1868	[ISRAEL USER FEEDBACK] Show a new field named “Company Requester” when the Company User is creating a new Certificate Request. The field will be automatically populated by the system with the Company name on the first saving (once you click on Save or you go onto the following tab). The field will be blank if the certificate is created by the NPPO. This is useful when a company creates the certificate on behalf of another exporter.

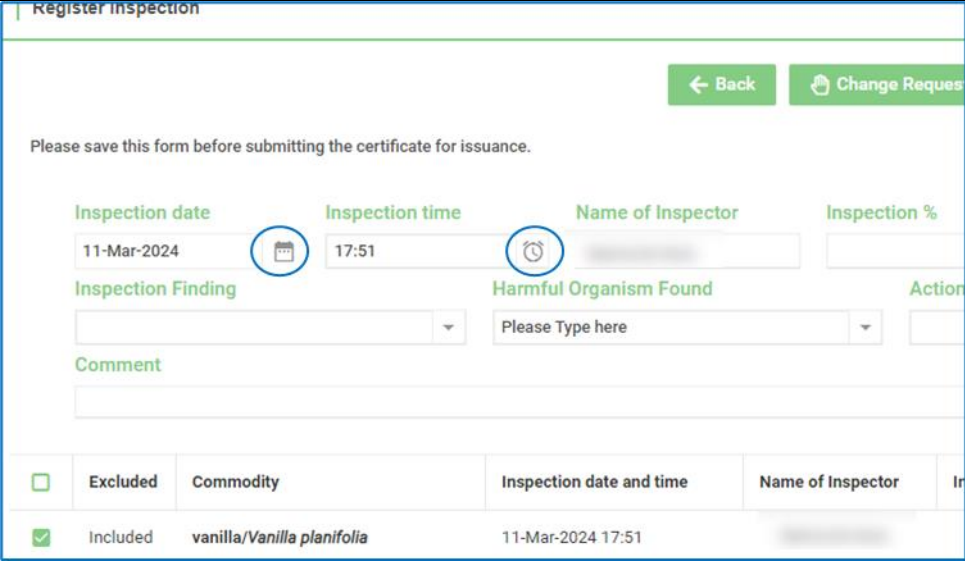
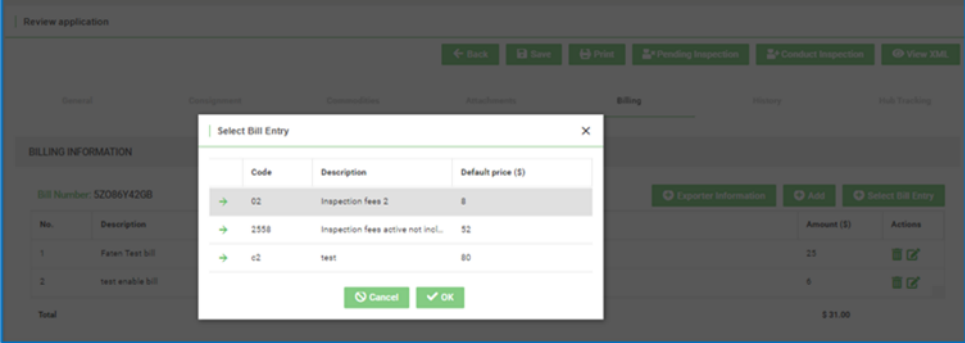
	
IGN-2010	When opening a commodity line, always show it from the top (also after adding a Treatment).
IGN-2241	The User list should specify the company name of the Company User and Company Admin. Steps: - Click “Administration” - Click “Users” - A new column named “Company Name” is displayed. 
IGN-2360	Selected “Number and description of packages” should be translated on the PDF printout when using a non-English instance (e.g. show both English and French terms when selecting a package on a French instance). Please note that this is only possible when selecting a package, not when typing. 
IGN-2425	[JORDAN USER FEEDBACK] Adjust the margins and increase the size of added texts when adding “Packaging” information.

	
IGN-2490	[MADAGASCAR USER FEEDBACK] The NPPO Officer's signature should be bigger on the PDF printout.
IGN-2729	Disable the “Add” button on Certificate Requests with “Ready for Issuance” status. once the NPPO Inspector has submitted the CR for issuance, the “Add” commodity button should be disabled for any role. The Inspection has already taken place, so a new commodity cannot be added at this stage.
IGN-2922	Displaying the full name of treatment information at the commodity line summary Steps: - Once the treatment has been added within the Commodity line, exit the line. “Treatment Details” button should be displayed in the “Consignment” tab for the relevant commodity line. 
IGN-2930	[Company user profile] In the User profile mark his/her Company as <i>Not Active</i> when Company is disabled. Steps: - Login as an NPPO Admin - Click “Companies” - Select a Company with at least one user listed.  Disable the Company and save the changes.

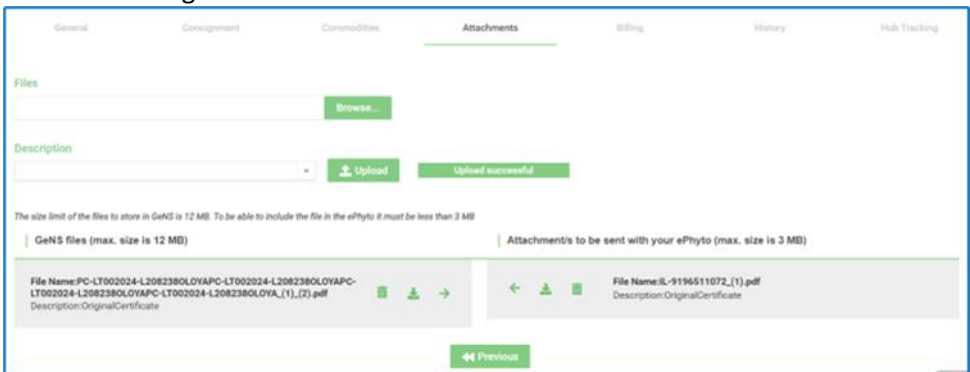
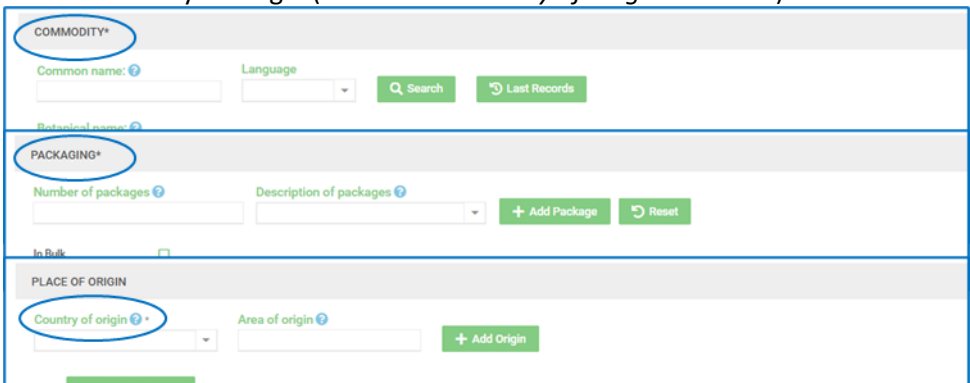
	 ✚ Scroll down and open the user profile within such Company. ✚ Scroll down to the Company configuration and show the “Not Active” label next to the Company name. 
IGN-2935	[EU User Feedback] The PC should give the right UNLOCODE. Steps: ✚ As NPPO Assistant or Company User create a CR ✚ Select an importing country (e.g., Czechia) ✚ Go to “Consignment” tab. ✚ By default, the “Declared point of entry” is equal to the selected importing country (e.g., Czechia). ✚ To select a “Declared point of entry – Ports and other locations” start typing the first 4 characters of the port or location (e.g. start typing Bora to see Boranovice as option to select). ✚ Please note: if nothing comes up after typing the first 4 characters of the port/location, you can check here the right location name. https://unece.org/trade/cefact/unlocode-code-list-country-and-territory (select the country and the list of locations will be displayed, then type the right name in the GeNS). ✚ Typing a location (without selecting it from the drop-down list) is possible. However, the UNLOCODE sent to the importing country will only include the country and not the specific location within the country. It is recommended to select both country and location.

	 By default, this is equal to the importing country on the <i>General</i> tab Type “Bora” to see “Boravice” coming up as option and select it. Important note: when changing the <i>Importing country</i> or <i>Country of Consignee</i>, make sure to verify that the <i>Declared point of entry</i>, both Country and Port/Location, are still valid. Change the <i>Declared point of entry – Country</i>, first. The <i>Declared point of entry – Ports and other locations</i> will show only the locations relevant to the above selected country.
IGN-2943	In the Commodity lines review tab and Inspection page show the following new label: “Common/Botanical Name” If a Botanical Name is specified, show it in Italics. If no Common or Botanical name value is specified, show the Description of the Commodity next to it. 
IGN-2966	According to the Mapping document allow max. 512 characters in the following fields:  “Distinguishing Marks” at document level within the “Consignment” tab.   “Replacement reason” when the NPPO Assistant or Company User is requesting the replacement of an ISSUED Phytosanitary Certificate.

	
IGN-2975	[USER FEEDBACK] Remove Rejected Certificate Requests from the “Pending Actions” in the “Home” page
IGN-2983	[UGANDA and GUATEMALA User Feedback] Download the Data Extract as ZIP file.
IGN-2986	In the “History” tab show the original reference the Certificate Request was copied from. Steps: ✚ Copy a certificate. ✚ Open the newly created Certificate Request. ✚ Go to the “History” tab. ✚ Here display the Certificate number of the original certificate. 
IGN-3000	Allow the Company User, NPPO Assistant and NPPO Inspector to choose both inspection date and time of the day. 

	
IGN-3001	[NIGERIA USER FEEDBACK] "Billing Fees" under Reference Data should not be prepopulated when creating a new instance. In the "Billing" tab within the Certificate Request the NPPO Inspector should be able to add or select a Bill entry without any error message.  Please note: GeNS users cannot test this change. This has been verified by UNICC.
IGN-3007	How to display the "Hub Tracking" tab for Paper Certificates. Once the Paper Phytosanitary Certificate is issued or replaced or withdrawn etc. the HUB Tracking tab should list only the following info: Status → e.g. Issued. Destination → e.g. BW Message → The country is not registered or not enabled to receive electronic Phytosanitary Certificates in the HUB No Tracking Info or Delivery No. should be displayed.

IGN-3010	[GUATEMALA USER FEEDBACK] Stop the user from creating a Company with Company Registration number already in use.
IGN-3011	[NIGERIA USER FEEDBACK] The Exporter info should never disappear from the Billing tab and the NPPO Inspector should be able to find Pending bills if any. However, please note that once you enable the eBilling configuration, the changes will be applied only to future Certificate Requests.
IGN-3014	Data Extract to show all certificates for the given quarter. Steps: - Log in as NPPO Admin and NPPO Assistant. - Make sure all NPPO Offices are assigned to your account. - Go to “Dashboard” and download the Data Extract for a given quarter. - Once you open the file, analyze only the outgoing certificates (IMPORTED = FALSE) - Remove the duplicates from the Certificate Code column - For example, you have a total of 124 certificates.

	- Then, go to "View". - Filter the dates, same as the quarter previously chosen. If you downloaded <i>Quarter 4, 2023</i>, now search from 1-Oct-23 to 31-Dec-23. - Clear the NPPO Office filter and "Search". - Order by Certificate Type the results of your search. - You have the same total above, e.g. 124 certificates.
IGN-3017	[ISRAEL USER FEEDBACK] The user should be able to move attachments with long names. Steps: - Create a Certificate Request and once on the "Attachments" tab upload a document with a long name such as - DOC-20231123-WA0010_231206_150227 - Once uploaded, the user should be able to see the full title name and move the file from right to left column and vice versa. 
IGN-3019	Do not allow the Company User or Company Admin to log in when his/her own Company is disabled. Steps: - Prerequisite: As NPPO Admin make sure the enabled Company User or Company Admin is assigned to a disabled Company. - Log in as Company User or Company Admin - You should not be able to log in. A message should say to contact the Administrator.
IGN-3023	Show an asterisk for mandatory fields in the Commodity line. Open the commodity line and show the asterisk for: - Common name or Description of the commodity (next to the section header named <i>Commodity</i>) - Packaging (next to the header named <i>Packaging</i>) - Country of Origin (next to the <i>Country of Origin</i> field title). 
IGN-3024 IGN-3025	[Declared point of entry] Both <i>Country</i> and <i>Port/Location</i> should be updated correctly. Steps: - Create the Certificate Request (either copy a CR or re-export a received ePhyto) - Select the importing country, for example, e.g., Poland.

- ✚ Click the "Consignment" tab.
- ✚ Change the country in the "Declared Point of entry - Country" to a different one, e.g., Spain.
- ✚ Click "Save"
- ✚ Click the "View" list.
- ✚ Double click the same Certificate Request to view it.
- ✚ Click the XML button (if not visible, the NPPO Admin should enable it from the System Settings) to download the XML on your local folder.
- ✚ **ERROR:** the Point of entry in the XML should be equal to your last change, e.g. you should see "ES" as ID and "Spain" as Name. See below:

```
<UnloadingBaseportSPSLocation>
  <ID>ES</ID>
  <Name>Spain</Name>
</UnloadingBaseportSPSLocation>
```

We should always send an ID and a Name.

"Declared Point of entry - Country" is a mandatory field. Once selected, the XML will show the ID of the country.

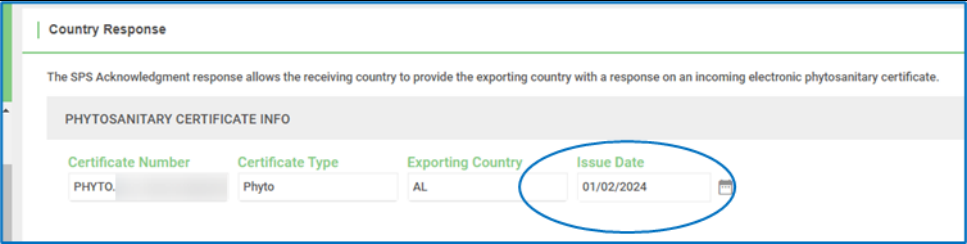
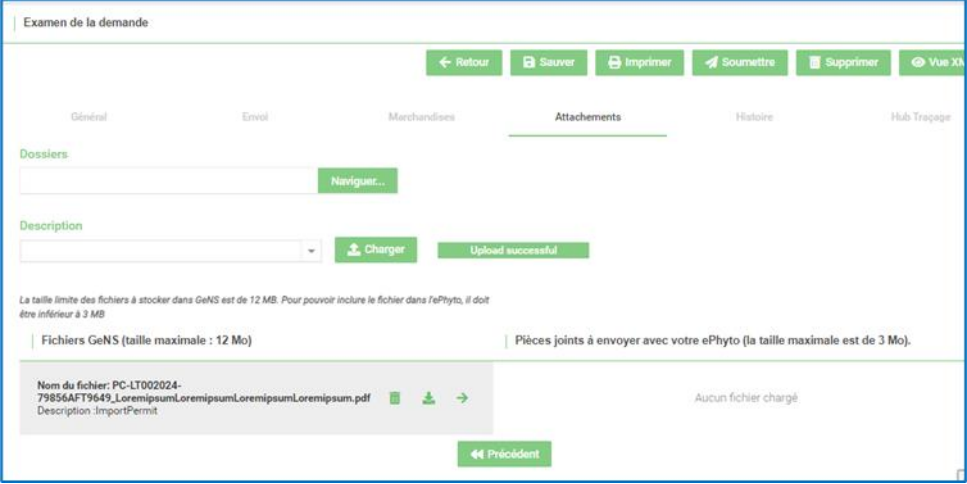
"Declared Point of entry - Ports and other locations" is not a required field.

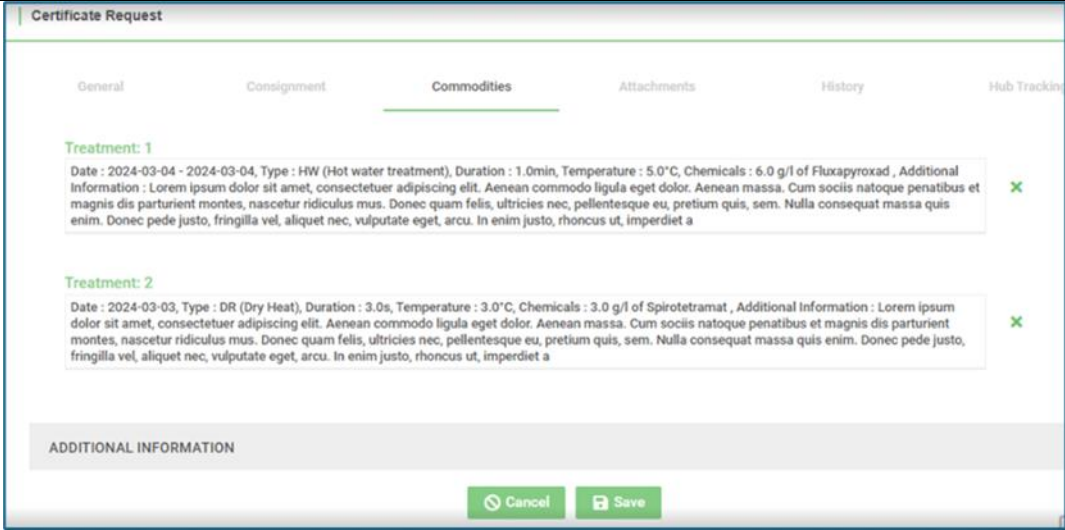
If left blank → the GeNS will automatically populate the Name tag with the country name. See pic 1.

If the user selects the location → the Name tag in the XML will be populated with the full UNLOCODE (e.g., ESMAD for Madrid location in Spain) where ES stands for Spain (country) and MAD for Madrid (location). See pic 2.

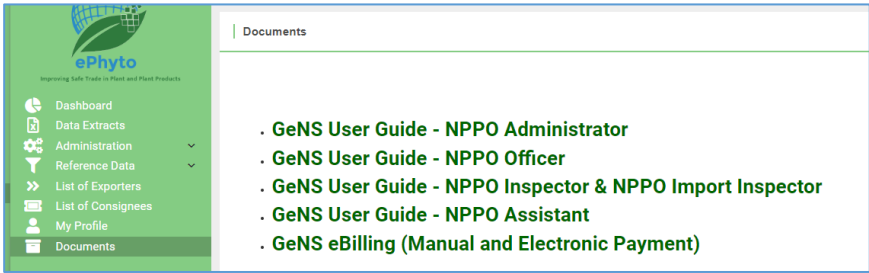
If the user types the location → the XML will show the given text in the Name tag. See pic 3.

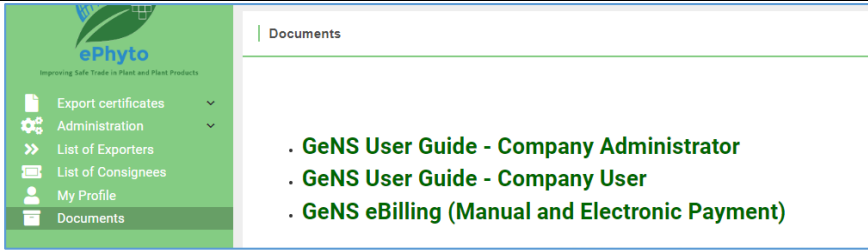
	DECLARED MEANS OF CONVEYANCE FROM PORT OF EXPORT ① Distinguishing Marks ? Declared point of entry - Country ? * Spain Declared point of entry - Ports and other locations Note: Default to destination country The XML should display the country code ID, e.g., ES for Spain. <pre><UnloadingBaseportSPSLocation> <ID>ES</ID> <Name>Spain</Name> </UnloadingBaseportSPSLocation></pre> The Name tag can be left blank by the user, and it will be populated automatically by the GeNS showing the country name in full, e.g., Spain, after saving. ② Declared point of entry - Country ? * Spain Declared point of entry - Ports and other locations Madr Almadrones Barajas de Madrid Humanes de Madrid Lamadrid Las Rozas de Madrid Madrid Madrirdejos The XML should display the 5-digit UNLOCODE in full when both Country and Location are selected by the user. <pre><UnloadingBaseportSPSLocation> <ID>ESMAD</ID> <Name>Madrid</Name> </UnloadingBaseportSPSLocation></pre> The XML will display the selected location in full Please note: if you wish to see a drop-down list you need to start typing the first 4 characters of the location. It is highly recommended to use this. ③ Declared point of entry - Country ? * Spain Declared point of entry - Ports and other locations Test location name Note: Default to destination country The XML should display the country code ID, e.g., ES for Spain. <pre><UnloadingBaseportSPSLocation> <ID>ES</ID> <Name>Test location name</Name> </UnloadingBaseportSPSLocation></pre> The Name tag in the XML displays what the user typed. However, it is highly recommended to pick the location from the drop-down list (see pic 2 above).
IGN-3029	The Issue date of the received ePhyto should always be visible. Steps: - Go to the Import certificates. - Conduct an inspection on one of the ePhytos. - Click either "Approve" or "Reject". - The Issue date should be displayed.

	
IGN-3080	Show a message to the user saying that the Importing country is missing and must be specified. Steps: - Create a CR as NPPO Assistant or Company User. - If you are an NPPO assistant, select the “Applicant” name if required. - Click “Next” or “Consignment” tab at the top. - Inform the user that the Importing country name must be specified to proceed.
IGN-3125	Show the 3 icons next to the attachments with long names. 
IGN-3127	The title of the attachment should not display symbols. According to the Mapping document filename must be alphanumeric and include up to 256 characters without blank spaces. The following special characters are allowed: . - _ (e.g., Lab_test is accepted but Lab Test is not allowed).
IGN-3143	Treatment should be displayed when clicking the "Treatment Details" button for Re-export Certificate Requests. Steps: - As NPPO Assistant go to the imported folder > Received - Select a received ePhyto including treatments. - Click “Re-export” button. - Open the commodity line and add a Treatment (which will be in a Free Text form). - Save your changes. - Treatments should be displayed to the user.

	
IGN-3153	[UG USER FEEDBACK] Hidden special character in the Consignment address should be replaced by a blank space (e.g., if you type FSSAI10016011003775, the system should replace FSSAI10016011003775 with FSSAI 10016011003775 and allow to proceed with the issuance).
IGN-3157	Treatment Details should be displayed when using the Offline commodity upload feature. Steps: ✚ As NPPO Admin go to System Settings and enable the feature for the <i>Offline commodity upload</i>. ✚ As NPPO Assistant or Company User create a Draft. ✚ Upload commodity lines (through the Offline commodity feature) with some treatments. ✚ Once uploaded, click the Treatment details button ✚ The Treatment should be displayed.

3 User Manuals

Reference	Description
User Manuals (Last updated on: Jan 2022)	- Log in with your GeNS credentials - Go to "Documents" and click the relevant link <u>NPPO profiles</u>  <u>Company profiles</u>

	
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